

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
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LicensE Portal: [License.wi.gov](https://license.wi.gov)
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS, HYDROLOGISTS, AND SOIL SCIENTISTS INFORMATION FOR GEOLOGIST, HYDROLOGIST, OR SOIL SCIENTIST APPLICATION

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

Initial Applicants:

1. **Application for Geologist, Hydrologist or Soil Scientist License** - Apply online via LicensE, <https://license.wi.gov/>.
2. **Credential Fee** - Pay \$56.00 credential fee online in LicensE.
3. **Experience Record (Form 2392)** – Include as many applicable experience requirements as possible. Provide a complete chronological listing of your background, beginning with your education.
4. **Peer Review Evaluation Form (Form 2849)** (if applicable) – If you have acquired your experience through peer review system, submit three (3) peer review evaluations. Complete either the Peer Review Evaluation Form OR Supervised Experience Evaluation Form.
5. **Supervised Experience Evaluation Form (Form 2913)** (if applicable) – If you have acquired your experience under the supervision of a licensed professional in your field, have a supervisor complete this form. Complete either the Peer Review Evaluation Form OR Supervised Experience Evaluation Form.
6. **Applicant Appraisal Form (Form 2086)** - Provide references from at least five (5) individuals, at least three (3) of whom shall have personal knowledge of your professional experience in your field and at least one (1) of whom shall be licensed in the profession you are applying for.
7. **Supplemental Form (Geologist Form 2085, Hydrologist Form 2400, Soil Scientist Form 2395)** – To reflect the geology, hydrology, or soil science courses taken. Transcripts must be submitted to substantiate all courses listed.
8. **Official Transcripts** - Official transcripts showing courses taken and degrees received are required. A bachelor's degree is required. **Transcripts must be sent by the college or university to the Department. Unofficial copies of transcripts are not acceptable.** If you attended more than one school, and transfer credits appear on the transcript from the school where the degree was received, it is not necessary to provide a transcript from the first school(s).
9. **Examination Requirements** – Evidence of successful completion of the Fundamentals of Geology Examination and the Principles and Practice of Geology Examination.

Comity Applicants: (currently licensed in another state)

To be eligible for licensure in Wisconsin by comity, you must have passed an examination as part of your licensure requirement for another state and must hold a current license in another state. For all applications for licensure by comity, Wisconsin requires that the licensure requirements of the other state, territory, or country that issued the license are substantially equivalent to the requirements of this state. (See [Comity Information](#).)

In addition to submitting the documents listed in 1-8 above, you must submit:

- **Verification of Examination or Registration (Form 2391)** – Completed by each state in which you have been issued a license. Form letters from other jurisdictions are acceptable. Verifications must be returned directly to DSPS and must include exam scores and licensure status.